

Transworld Editorial guidelines – Citation and Bibliography

How to quote

Report references in

- Text: author-date citation
- Final bibliography: complete reference

Citations in the text should be given in author-date style:
author's last name + year of publication + page number(s) for direct quotations.

Single author

(Toje 2008) (Peterson 1997: 24) (Peterson 2012: 219-20)

Multiple authors

(Tocci and Alcaro 2012) (Allen and Smith 2012: 162)

Group or corporate author

(Chicago Council on Global Affairs 2010) (UNDP 2011)

Multiple references in the same parentheses: separate citations with semicolons.

(Toje 2008; Tocci and Alcaro 2012).

References can be given in three ways:

- Empirically, we can demonstrate that regionalism is consolidating around macro-blocs (Buzan and Wæver 2003; Haass 2008; Aspinwall 2009).
- In Kenneth Waltz's famous phrase (1979), they 'drop out' of any theoretical explanation.
- As Moravcsik insists, all IR theories are 'systemic theories in the strict Waltzian sense' (2003: 7).

Final bibliography

The bibliography is put into alphabetical order according to the surname of the author/editor (that of the first author/editor if there are more than one) or corporate author's name (the first significant word of the full official name).

If there are both texts by an author alone and texts by the author with others, they must be ordered alphabetically taking into account the quoted second author's surname.

When a work has two or three authors/editors, do not use "et al."; always cite names every time you reference the work. When a work has more than three authors/editors, use only the first author's surname, name [or Editor's surname, name], followed by "et al."

If you cite several different works by the same single author, put them in date order, oldest to newest.

Internet Sources

URLs can be given in full, including http:// prefix. Please do not cite links to search results (eg. Google's search results) or to information accessed via a subscription-only service. There is no need to give the date of access.

It is the author's responsibility to ensure that all the URLs cited are valid at the time of editing.

Distinguish types of documents

In the final bibliography the texts may be classified according to their typologies, for example books, articles, official documents, etc.

This is the most suitable choice when the bibliography is very long and many articles of different types are present.

This should not be done when the bibliography is short and/or the texts are almost of the same category.

Form of references

Books

Author's surname, name [or Editor's surname, name followed by ed./eds.] + Publication Year [in brackets], *Title* [in italic], Publication place, Publisher's name, Title of the series and Number of the series [in brackets], Complete http link (only if available online free).

Examples

Archibugi, Daniele (2008), *The Global Commonwealth of Citizens. Toward Cosmopolitan Democracy*, Princeton, Princeton University Press.

Herd, Graeme P., ed. (2010), *Great Powers and Strategic Stability in the 21st Century. Competing Visions of World Order*, London and New York, Routledge.

Alcaro, Riccardo, and Haubrich-Seco, Miguel, eds. (2012), *Re-thinking Western Policies in Light of the Arab Uprisings*, Roma, Nuova Cultura (IAI Research Paper 4), http://www.iai.it/pdf/Quaderni/iairp_04.pdf.

Burchill, Scott, et al. (2001), *Theories of International Relations*, 2nd edn, Basingstoke and New York, Palgrave.

Chapters in Books

Author's surname, name + Publication Year [in brackets], Title of the chapter [in quotation marks], Editor's name and surname preceded by "in" and followed by "ed./eds.", *Title of the book* [in italic], Publication place, Publisher's name, Title of the series and Number of the series [in brackets], Numbers of selected pages, Complete http link (only if available online free).

Examples

Keohane, Robert O. (1993), "Institutional Theory and the Realist Challenge after the Cold War", in David A. Baldwin, ed., *Neorealism and Neoliberalism. The Contemporary Debate*, New York, Columbia University Press, p. 269-300.

Mastanduno, Michael, and Kapstein, Ethan B. (1999), "Realism and State Strategies after the Cold War", in Ethan B. Kapstein and Michael Mastanduno, eds., *Unipolar Politics. Realism and State Strategies After the Cold War*, New York, Columbia University Press, p. 1-27.

Heydemann, Steven (2012), "Embracing the Change, Accepting the Challenge? Western Response to the Arab Spring", in Riccardo Alcaro and Miguel Haubrich-Seco, eds., *Re-thinking Western Policies in Light of the Arab Uprisings*, Roma, Nuova Cultura (IAI Research Paper 4), p. 21-29, http://www.iai.it/pdf/Quaderni/iairp_04.pdf.

Articles

Author's surname, name + Publication Year [in brackets], Title of the article [in quotation marks], *Title of the journal/newspaper* [in italic], Volume, Issue, Release date - day month - [in brackets], Numbers of selected pages, Complete http link (only if available online free).

Examples

Aspinwall, Mark (2009), "NAFTA-ization: Regionalisation and Domestic Political Adjustment in the North Atlantic Area", *Journal of Common Market Studies*, Vol. 47, No. 1 (January), p. 1-24.

Deudney, Daniel, and Ikenberry, G. John (2009), "The Myth of the Autocratic Revival. Why Liberal Democracy will Prevail", *Foreign Affairs*, Vol. 88, No. 1 (January/February), p. 77-93.

Woods, Ngaire (2010), "Global Governance after the Financial Crisis: A New Multilateralism or the Last Gasp of the Great Powers?", *Global Policy*, Vol. 1, No 1 (January), p. 51-63, <http://dx.doi.org/10.1111/j.1758-5899.2009.0013.x>.

Brooks, Daniel (2012), "Where Obama shines", *The New York Times*, 20 July, p. A19, <http://www.nytimes.com/2012/07/20/opinion/brooks-where-obama-shines.html>.

Papers

See previous information given for **Books**.

Examples

Pawlak, Patryk, ed. (2011), *The EU-US Security and Justice Agenda in Action*, Paris, EU Institute for Security Studies (Chaillot Paper 127), <http://www.iss.europa.eu/publications/detail/article/the-eu-us-security-and-justice-agenda-in-action>.

Chicago Council on Global Affairs (2010), *Constrained Internationalism: Adapting to New Realities. Results of a 2010 National Survey of American Public Opinion*, http://www.thechicagocouncil.org/files/Studies_Publications/POS/POS2010/Global_Views_2010.aspx.

Note: If the institution is both the publisher and the author, the second time that it is reported in a reference it can be omitted.

Chapters in Papers

See previous information given for **Chapters in Books**.

Example

Wetzling, Thorsten (2011), "What role for what rule of law in EU-US counterterrorism cooperation?", in Patryk Pawlak, ed., *The EU-US Security and Justice Agenda in Action*, Paris, EU Institute for Security Studies (Chaillot Paper 127), p. 29-40, <http://www.iss.europa.eu/publications/detail/article/the-eu-us-security-and-justice-agenda-in-action>.

Note: **Papers in a Series** may also be cited as articles.

See previous information given for **Articles**.

Examples

Grevi, Giovanni (2009), "The Interpolar World. A New Scenario", *EUISS Occasional Paper*, No. 79 (June), <http://www.iss.europa.eu/publications/detail/article/the-interpolar-world-a-new-scenario>.

Emerson, Michael (2012), "Do the BRICS make a bloc?", *CEPS Commentaries*, 30 April, <http://www.ceps.eu/book/do-brics-make-bloc>.

Pawlak, Patryk, ed. (2011), "The EU-US Security and Justice Agenda in Action", *Chaillot Paper*, No. 127 (December), <http://www.iss.europa.eu/publications/detail/article/the-eu-us-security-and-justice-agenda-in-action>.

Official documents

Institution-author's name, *Title* [in italic], Code of the document [in brackets], Place of the meeting [if any], Date - day month - of the meeting or of the document, Complete http link.

Examples

UN General Assembly (2011), *Participation of the European Union in the work of the United Nations (A/RES/65/276)*, 3 May, <http://undocs.org/A/RES/65/276>.

European Council (2008), *Presidency Conclusions*, Bruxelles, 15-16 October (14368/08), http://www.consilium.europa.eu/uedocs/cms_data/docs/pressdata/it/ec/103439.pdf

Note: Quote the English version if the official document is available in several languages. Be careful in reporting the document's code number when it is available: this is usually the most useful element to seek and identify the document.

Alphabetical order according to author/s and date

Tocci, Nathalie (2008), "Who is a Normative Foreign Policy Actor? The European Union and its Global Partners", *CEPS Paperbacks*, May, <http://www.ceps.eu/node/1490>.

Tocci, Nathalie (2011a), *Turkey's European Future. Behind the Scenes of America's Influence on EU-Turkey Relations*, New York and London, New York University Press.

Tocci, Nathalie, ed. (2011b), *The European Union, Civil Society and Conflict*, London and New York, Routledge.

Tocci, Nathalie, and Alcaro, Riccardo (2012), "Three Scenarios for the Future of the Transatlantic Relationship", *Transworld Working Paper*, No. 5 (September), <http://www.transworld-fp7.eu/?p=669>.

Tocci, Nathalie, and Marchetti, Raffaele, eds. (2011), *Civil Society, Conflict and the Politicisation of Human Rights*, Tokyo, United Nations University Press.